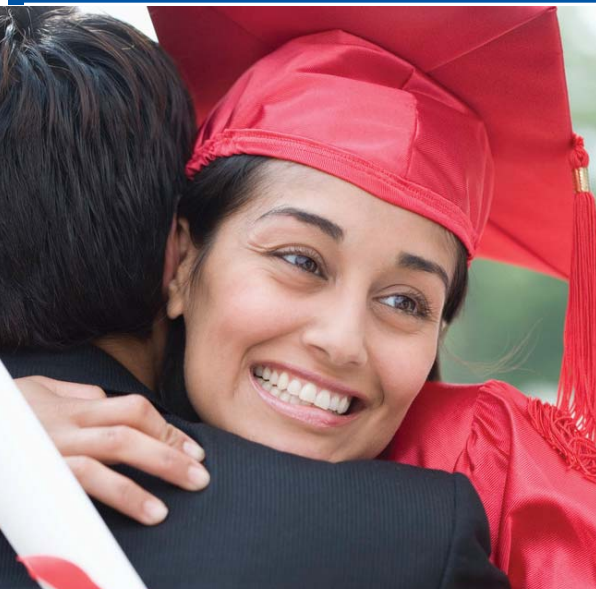


Milpitas Adult Education

Making Education Easier



MILPITAS MEDICAL CAREER TRAINING

INFORMATION
SESSION

see page 2



Winter 2011

<https://adulthood.musd.org>



***NEW! Medical
Training***

in partnership with
Boston Reed College

***Come to a FREE
Information Session!***

Discover a Career in Healthcare

Join one of the FREE sessions to learn about careers in healthcare, training programs, financing options and prerequisites! Seats are limited. Call or visit our website for information, schedules and registration!

800-201-1141 www.BostonReed.com

T Dec 7 6 pm—7:30 pm MAEC Room 412

T Jan 11 6 pm—7:30 pm MAEC Room 412

New Online Course Start a New Career as an Electronic Health Records System Technologist!

Milpitas Adult Education in partnership with Boston Reed College is offering a new and exciting career as an Electronic Health Records (EHR) System Technologist. By 2014 electronic health records must be in use by Healthcare Providers. Employment of EHRST professionals by physicians and healthcare provider offices, EMR vendors and government organizations is expected to grow 20 percent by 2018. To meet this demand and fulfill the federal requirements, professionals must be trained to assist healthcare providers to choose, implement, train and maintain EHR systems. You will learn the essential components of the EHR and health information exchange essentials; system selection and implementation; project management and fundamentals of change including human factors. Class Instruction: 216 hours over 18 weeks. This program is offered entirely online, with weekly assignments and a weekly instructor-led virtual class. Course Fee: \$3600 (prices subject to change) includes workbooks,

online course access and certificate of completion.

Enroll in one of the following courses:

Class starts on
Tues February 1
Wed March 16 or
Thur May 26

Sign up for a FREE "Discover a Career in Healthcare" session to learn about careers in healthcare, training programs, financing options and prerequisites! Seats are limited.

Call or visit our website for information, schedules and registration!

800-201-1141 www.BostonReed.com

**Register early to
ensure your place in
the popular medical
training classes.**

**Call Boston Reed College
800-201-1141
[www. BostonReed.com](http://www.BostonReed.com)**

Table of Contents

Adult Literacy Program (ABE)	22	Health, Fitness & Lifestyle	17
Arts, Crafts & Hobbies	12	High School Diploma Program	22
Careers	2	Parenting	23
Citizenship	22	Registration	25
Computer	8	Special Interest	19
Cooking & Sewing	13	Test Preparation (GED, CAHSEE, CODESP)	22
Dancing & Music	14	Writing	20
English as a Second Language (ESL)	22		
Foreign Language	16		
GED Test Center	21	M L King Jr Day Jan 17	Presidents' Birthday Break Feb 21 - 25
General Information	24		

Winter 2011 Quarter Begins
January 3

Health Career Training

CPR – Community and Workplace

CPR for the community and workplace teaches laypersons how to effectively recognize and treat adult, child, and infant emergencies in the critical first few minutes of the emergency. With these skills you will give either your family or coworkers a 40% more likely hood of survival. This course will help you until emergency personnel arrive.

Intended Audiences

Persons who are assigned to respond to emergencies in the workplace or community as well as those who want to learn the skills of CPR and AED (Automatic External Defibrillator). Some Rescuers are required to take this course as part of their employment effort to comply with OSHA and Cal OSHA regulations.

Instructor: Bohannon

Questions—centralvalleysafetytraining@gmail.com

Th Dec 2 1 mtg 4—8 pm
\$45 MAEC Rm 412 **VC3613**
Register by Nov 18

Th Mar TBA 1 mtg 4—8 pm
\$45 MAEC Rm TBA **VC3621**
Register by—Date TBA

CPR PRO (BLS)

This BLS (Basic Life Support) course teaches CPR skills to help victims of all ages (including doing ventilation's with a one way barrier mask and/or a bag value mask device and oxygen). This course also teaches you the skill on how to use an AED (Automatic External Defibrillator) and how to assist in helping with the removal of a foreign body airway obstruction (FBAO).

Intended Audiences

All forms of pre hospital personnel (fire, ems, and law enforcement) as well as in hospital personnel (doctors, nurses and all other allied health care professionals).

Instructor: Bohannon

Questions—centralvalleysafetytraining@gmail.com

Th Dec 2 1 mtg 11:30 am—3:30 pm
\$65 MAEC Rm 401 **VC3614**
Register by Nov 18

Th Mar TBA 1 mtg 11:30 am—3:30 pm
\$65 MAEC Rm 401 **VC3621**
Register by—Date TBA

Start a New Career as a Clinical Medical Assistant!

Milpitas Adult Education in partnership with Boston Reed College is offering a Clinical Medical Assistant Training Program. A Clinical Medical Assistant can pursue employment as a healthcare professional in a physician's office or clinical setting. Clinical Medical Assistants assist with procedures, caring for patients, performing simple laboratory tests and administering medications. This course provides an excellent training opportunity for anyone with a desire to work in the thriving healthcare field helping people. Class Instruction: 134 hours Clinical Externship: 160 hours Course Fee: \$2795 (prices subject to change) includes textbooks, course materials, externship placement and certificate of completion.

Sign up for a FREE "Discover a Career in Healthcare" session to learn about careers in healthcare, training programs, financing options, prerequisites and externships! Seats are limited. Call or visit our website for information, schedules and registration!

800-201-1141 www.BostonReed.com

T/Th Jan 18—Jun 16 40 mtgs
5:30—9 pm MAEC Rm 704 **VC5521**
No class Feb 22, 24 Apr 12, 14

2011/12

T/Th Sep 6—Feb 9 40 mtgs
5:30—9 pm MAEC Rm 704 **VC5511**
No class Nov 22, 24, Dec 20, 22, 27, 29





Start a New Career EKG Technician

Milpitas Adult Education in partnership with Boston Reed College is offering an EKG Technician training program. This 70-hour course provides instruction in EKG unit operation and troubleshooting and lead placement using a 12-lead EKG. Students will also receive training in using and understanding of EKG grid paper, recognizing normal and abnormal EKG patterns and plotting an EKG axis. Students will take an English pre-assessment test the first day of class and must demonstrate computer competency or take a basic computer class. Upon successful completion of the course, graduates will receive a certificate of completion. Additionally, graduates will be qualified to take an optional certification exam offered by the National Center for Competency Testing (NCCT). Course fee: \$1645 (prices subject to change) covers textbook, workbook and consumable supplies.

Sign up for a FREE "Discover a Career in Healthcare" session to learn about careers in healthcare, training programs, financing options, prerequisites and externships! Seats are limited. Call or visit our website for information, schedules and registration!

800-201-1141 www.BostonReed.com

T/Th Feb 8—Apr 28 20 mtgs
5:30—9 pm MAEC Rm 412 **VC5421**
No class Feb 22, 24 Apr 12, 14

Start a New Career as a Pharmacy Technician!

Milpitas Adult Education in partnership with Boston Reed College is offering a comprehensive Pharmacy Technician training program. A Pharmacy Technician assists the pharmacist with mixing and packaging prescriptions, referring clients to the pharmacist for counseling, inventory control and purchasing, as well as collecting payment and coordinating billing. Pharmacy Technicians are in demand as one of the fastest growing occupations in healthcare. This course is designed to prepare graduates for a career as a Pharmacy Technician. Class Instruction: 182 hours. Pharmacy Externship: 120 hours. Course Fee: \$2795 (prices subject to change) includes textbooks, course materials, externship placement and certificate of completion.

Sign up for a FREE "Discover a Career in Healthcare" session to learn about careers in healthcare, training programs, financing options, prerequisites and externships! Seats are limited. Call or visit our website for information, schedules and registration!

800-201-1141 www.BostonReed.com

M/W/F Feb 2—Jun 24 52 mtgs
8:30 am—12 noon MAEC Rm 413 **VC5621**
No class Feb 21, 23, 25, Apr 11, 13, 15,
May 6, 30

2011/12

T/Th Sep 6—Apr 5 52 mtgs
5:30—9 pm MAEC Rm 413 **VC5611**
No class Nov 22, 24, Dec 20, 22, 27, 29,
Feb 21, 23

Health Career Training

New Start a New Career as a Veterinary Assistant!

Milpitas Adult Education, in partnership with Boston Reed College is offering a Veterinary Assistant training course. Students will learn how to assist the Veterinarian or the Veterinarian Technician in their daily tasks. Students will learn proper handling and procedures for examination of pets for signs of illness, disease, or injury through practical training. Instruction includes legal, ethical and professional standards as well as nutrition basics for animal care. Also covered are hygiene and sterilization techniques used for laboratory and surgical equipment as well as maintenance and management of a veterinary setting. This training is appropriate for those seeking employment in veterinary practices, laboratories, animal hospitals, shelters and clinics. This course combines 35-hours of classroom instruction with a recommended 24-hour externship to provide you with a complete

learning experience. (Total – 59 Hours). Upon successful completion graduates will receive a certificate of completion. Class Instruction: 35 hours over 5 weeks. The externship component requires students to volunteer their time (24 hours). Each student will be responsible for coordinating his/her externship. Course Fee: \$999 (prices subject to change) includes textbooks, course materials and certificate of completion.

Sign up for a FREE *Discover a Career in Healthcare* session to learn about careers in healthcare, training programs, financing options and prerequisites! Seats are limited. Call or visit our website for information, schedules and registration!

Call 800-201-1141

www.BostonReed.com

T/Th Feb 15—Mar 24 9 am—12:45 pm

MAEC Rm 704 **VC6121**

No class Feb 22 & 24

